



Processing Units

In Food Processing 2017 has started where we left off in 2016 with high volumes being produced. In total this week we have despatched 369 pallets of Leckford produced and processed products comprising:

- 203 pallets of milk polybottles
- 147 pallets of mushrooms
- 19 pallets of bottled rapeseed oil.

And to do this we have managed to fill 25 Waitrose lorries....



At the MPU the annual Soil Association audit went successfully on Thursday with another zero non-conformances result. The auditor commented that he enjoyed his day with us and was very impressed with our milk processing operation.

Retail, Leisure & Events

Partners can now book their River Fishing online. Go to the leckford fishing website [Leckford Website](#) Set up your account, don't forget to add your Partner Number and book your fishing from the available beats. Working Partners can book up to 8 days at the subsidised rate, Retired Partners 4 days. Please make sure that you book one date at a time and if you any queries please contact the fishing team

Year End

Year End is fast approaching, please ensure you have actioned **all** purchase orders. A guide has been sent out by Jessica Bundy on 'how to' and an Iproc session arranged for next Thursday (19th). If you have any queries please attend the drop in session to resolve. The Iproc Session will be at the Mushroom Farm training room, **09.00 - 16.00**

Health and Safety week

It is Health and safety week this week! - Please see the poster which describes the activities that are taking place across the Estate. Please get involved, nothing we do is worth being harmed for and remember to STOP!!! And think about the safe way - Take care and stay safe

Members of the Maintenance team attended an annual conference this week which out lined one key objective in our 2017 property services business plan which is "We must ensure we remain safe in everything we do" If you are interested in finding out more about the conference please contact one of the maintenance team



NOTHING WE DO IS WORTH BEING HARMED FOR

The Waitrose farm
Leckford Estate

Week commencing 16th January

Monday		<p>Health and Safety videos and feedback discussion. 8.30 am Farm Shop, 10 am Mushroom Farm 2 pm ME department. Each department to pick up your comments box (at video showing) to decorate in a H&S theme, to win a department prize (instructions to be included with the box)</p>
Tuesday		<p>Quiz, issued on Tuesday, return to Estate Office by Friday for a chance to win a prize. Re run of videos at MPU for anyone who may have missed it</p>
Wednesday		<p>Partnership Health Services on site. WHAT FOOT TYPE DO YOU HAVE? COME AND HAVE YOUR FEET SCREEN BY THE PODIATRY TEAM. USING THE LATEST COMPUTER SYSTEM. ADVICE GIVEN ABOUT YOUR FOOTTYPE. Training room Mushroom Farm</p>
Thursday		<p>Drop in sessions at Maintenance engineering, please book your spot. Details to follow.</p>
Friday		<p>Comments box returned to estate office (by 10am) and content reviewed. Best decorated box winner announced in Grapevine Quiz winner announced Grapevine</p>

Good Health and Safety is no accident

Community

Pilates:

Pilates starts again on Monday 9 January from 6-7pm in the Combine Club.

If you would like to try pilates out, do go along and have a FREE session. FREE evenings only available in January.

If you'd like further information, please contact Malcolm McMaster.

Training

A quick reminder for Partners about the forthcoming training on 25th January and 6th February .

We have a drop in session on the **afternoon of the 25th**, ask the trainer any questions on Excel, word, Google doc and Google sheets. The trainer will be available from 12.30 - 16.30.

On the **afternoon of the 6th** we have an Excel session. Places are limited. Please talk to your line manager for more information on how to get your name on the list.

Classifieds



Birthdays this week -

Susan Parish
Agnieszka Korzeniewska
Nathan Stovell
Malgorzata Baran

Please send contributions to next week's Bulletin no later than **2pm on Thursday 19th January**
email: Laura.Bowdidge@waitrose.co.uk
or Marcin Krok if in Polish krokmk@gmail.co.uk

Links



The Waitrose Weekly Can be found on the following links:-

Online:
[Here](#)

Google Drive:

[Here](#)

Intranet:

[Here](#)

And also available on the new Partner Communications App!

* **Link to LOP**

<https://sites.google.com/a/waitrose.co.uk/leckford/?pli=1>

***Guidance for Line Managers**

<https://partnerintranet.co.uk/content/itr/home/being-a-partner/the-4-ps.html#faq-3>

Working Partners

Access to Google Community: Please use your NetDom username and password, if you do not have one or are locked out please call IT directly on 742-6666 or arrange a training session with Harry Brown (PCM) 737- 678 harry.brown@waitrose.co.uk

Notices

Please take care during the coming bad weather, taking extra care around the Estate - Winchester Street can be particularly hazardous
Salt is available to collect from Crops, Maintenance, fruit farm and Mushroom farm

Duty manager number - The duty manager number is for Emergency matters only - please call the Maintenance emergency number for any mechanical issues -Duty manager number - 01264 812113 // Maintenance number - 07701397873

Residents - Carter Jonas :- 01962 876838/ 07796 310184